

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LTD.,
ADMINISTRATIVE BRANCH

From Er. M. BALASUBRAMANIAN, B.E., F.I.E.,
Chief Engineer/ Personnel,
8th Floor, NPKRR Maaligai,
144, Anna Salai,
Chennai - 600 002.

To
All Chief Engineer's
All Superintending Engineer's

Letter No. 042206/364/G4/G4(1)/2017-2, Dated 2.03.2018

Sir,

Sub : Establishment - Class II & III Service -
Performance Assessment Report in respect of
AE/Elect., AE/Mechl., AE/Civil, JE/Civil/IInd Grade -
Reports called for 2016 -17 Regarding.

Ref : 1) The Secretary's (Per.) B.P (FB) No.37,
Dated 07.10.2010.
2) This Office Lr.No.010810/67/G.4/G42/2016-1,
dated 03.02.2016.
3) This Office Lr.No.042206/364/G4/G4(1)/2017-1,
dt. 22.05.17

-:-

I am to request you to send the Performance Assessment Report for the period from 01.04.2016 to 31.03.2017 in respect of Class II Officers and 01.01.2016 to 31.12.2017 Class III Officers working in your circle along with the previous pending reports if any, as mentioned in the following categories. The date of birth, the date of first appointment, Signature with date of the official and with office seal should be furnished in the Performance Assessment Reports of the individual without any omission.

- 1) A.E./Electrical
- 2) A.E./Mechanical
- 3) A.E./Civil
- 4) J.E./Mechanical I Grade
- 5) JE/Civil I Grade
- 6) J.E./Electrical II Grade
- 7) J.E./Mechanical II Grade
- 8) J.E./Civil II Grade

2) The reports should be sent in complete shape on or before
31.03.2018

Yours faithfully,
Sd/-02.03.2018
(V.K. DHAKSHYANI)
PERSONNEL OFFICER/PANEL
for CHIEF ENGINEER/ PERSONNEL